

Group Booking Form – Schools

Schools Spectacular 2019, Qudos Bank Arena

Ticket Order Form / Tax Invoice

This form is your ticket order form for Ticketek AND your tax invoice for SAP

Tax Invoice Form Completion Date: ___ / ___ / ___ **SAP Purchase Order Number** _____

If you are processing this invoice after 1 October 2019, please enter 1/10/2019 to ensure you get your tickets.

Ticketek ABN: 92 010 129 110

ORDER FORM PAYMENT MUST BE RECEIVED BY:
FRIDAY 25 OCTOBER 2019

School/Organisation: _____

CONTACT: _____

TELEPHONE: _____

MOBILE: _____

ADDRESS: _____

_____ **POSTCODE:** _____

EMAIL: _____

SPECIAL ACCESS

We require access for people and support person(s) (maximum 3) accompanying due to:

WHEELCHAIR / OTHER:

- Minimum order **10 tickets** on this order form
- Individual tickets **AND ORDERS LESS THAN 10** can be ordered through Ticketek at www.ticketek.com.au
- Concession: Child (4-15yrs) / pensioners / seniors / full time students

Payment:

Tickets can be paid with your **School PCard (department preferred option)/credit card** or through **SAP**

PCard/Credit card:

1. Complete this order form and email it to TKT Groups at groupbookings@ticketek.com.au
2. TKT Groups will reserve your tickets until payment made
3. **TKT Groups will call the contact person on this form for payment by PCard over the phone.**
4. Contact TKT Groups 1300 364 001 if you have any questions.

SAP:

1. Complete this form process through SAP to get your Purchase Order Number: **Vendor Number 100 313 359**
2. Write the Purchase Order Number on the top of this form.
3. Email it to TKT Groups at groupbookings@ticketek.com.au
4. Email it to EDConnect Accounts Payable once approved, EDConnect.accounts payable@det.nsw.edu.au

• **PAYMENT CLOSING DATE: FRIDAY 25 OCTOBER 2019**

- (or until sold out)
- A service/delivery fee of \$9.95 per transaction applies.
- Orders are processed in order of receipt of payment.
- The Supplementary Booking Fee (SBF) is included in the ticket price

Ticket order confirmation:

Ticket	Price	Friday 22 Nov. 7:30pm	Saturday 23 Nov 1:00pm	Saturday 24 Nov 7:00pm	Subtotal Cost
		Number of tickets	Number of tickets	Number of tickets	
Platinum	Adult	\$59.00			\$
	Concession	\$49.00			\$
	Family of 4	\$185.00			\$
Gold	Adult	\$45.00			\$
	Concession	\$35.00			\$
	Family of 4	\$130.00			\$
Subtotals					\$
Service/Delivery Fee					\$ 9.95
TOTAL TICKETS			TOTAL COST		

Box Office Use Only